



Universiteit Leiden

Faculteit der Geneeskunde

Examination Rules and Regulations Applying to the Master Programme on Vitality and Ageing Examination

geldig vanaf 01-09-2010

Chapter 1 General Provisions

Article 1.1 Scope of the Rules and Regulations

These rules and regulations apply to the examinations of the master's degree programme Vitality and Ageing of the Leyden Academy in cooperation with the Leiden University, hereinafter referred to as: the programme.

Article 1.2 Definitions

Candidate:	a student who sits an examination;
Fraud:	all action or omission by a candidate with the aim to impede the valid assessment of his or her knowledge, understanding and skills. This includes <ul style="list-style-type: none">- the use of non-allowed sources during the examination;- plagiarism, the use of sources or parts thereof without indicating their origin;- passivity while carrying out group assignments or practicals;- falsifying the results of experiments;
OER:	the Course and Examination Regulations [Onderwijs- en examenregeling] of the programme set out by the faculty board;
Student	the one who is registered at the Leiden University to attend the courses and/or to take the exams of the programme
Workday	Monday to Friday with the exception of public holidays;
Act:	Higher Education and Research Act [Wet op het hoger onderwijs en wetenschappelijk onderzoek (WHW)].

Other terms have the meaning given to them by the Act or the OER.

Chapter 2 Composition and Method of the Board

Article 2.1 Tasks and competences of the board

2.1.1 The commission is the institution that determines in objective and skilful manner whether a student meets the conditions set by the OER in respect to the knowledge, understanding and skills necessary for acquiring the degree.

2.1.2 Without prejudice to the law and the thereon based rules and regulations the commission has as its task:

- a. Securing the quality of the assignments and exams without prejudice to Article 7.12c of the law,
- b. Determining the rules and regulations within the frame of the OER to judge and determine the results of the assignments and exams,
- c. In case the commission is most eligible for it, the granting of permission to a student to follow a by the student selected programme of courses as meant in Article 7.3d of the law, of which the exam leads to the acquiring of the degree, in which the commission also indicates to which programme of the institution the selected courses belong for the application of the law, and
- d. The granting of exemptions for the taking of one or more of the exams/assignments or the participation in one or more practical exams.

Article 2.2 Appointment of the members and the president

2.2.1 The faculty board appoints the members on the basis of their expertise on the subject matter of the concerned programme or group of programmes for a by the faculty board determined term. At least one member is as a teacher involved in one of the programmes that belongs to the group of programmes.

2.2.2 Before the faculty board appoints the member it will hear the members of the commission. The members of the commission make their opinion known to the faculty board within five working days. In case this term is transgressed the members are considered to have no objections to the intended appointment.

Article 2.3 Method of working

2.3.1 The board elects a chair from its members; the chair is charged with the day-to-day affairs of the board. The chair decides on behalf of the board and is accountable to the board.

2.3.2 Day-to-day affairs include

- a. in cases of urgency, deciding about arrangements that may be made at a student's request as a departure from the regulations in force; if at all possible, the examiner concerned will be consulted prior to a decision being taken;
- b. when required by the OER, approving the choice of components by the student;
- c. preparing the decision about the outcome of examinations as well as determining that outcome in case the board abstains from conducting an examination itself as referred to in Article 5.1.1;
- d. taking measures in case of violation of the order during an examination and in case of academic fraud, insofar as in the chair's opinion immediate action is called for.

2.3.3 The board decides unanimous. In case of an equal division of the votes, the chair shall have the casting vote.

2.3.4 In taking decisions, the board and the examiners take the following into consideration:

- a positive outcome of the examination must sufficiently guarantee that the person examined has acquired the intended achievement levels;
- decisions must be taken with the greatest objectivity the board can achieve;
- unnecessary study delays must be avoided whenever possible;
- examinations also serve to give the candidate a better understanding of his or her abilities and limitations.

Article 2.4 Appointment of examiners

2.4.1 Before the beginning of the academic year, and then whenever necessary, the board appoints for each component of the programme the course coordinator as examiner, unless otherwise indicated according to the rules of the OER. Only staff in charge of teaching the component concerned may be appointed, as well as experts from outside the institution. If necessary, the board indicates which examiner carries the main responsibility for conducting the examination.

2.4.2 Contrary to 2.4.1 the commission can appoint more than one examiner; in that case the commission gives directions to judge and determine the results of the exam.

2.4.3 The appointment of the examiners is made known to the students.

2.4.4 The commission can annul the directions for weighty reasons.

2.4.5 The examiners inform the commission upon request.

Chapter 3 Admission to the Programme

Article 3.1 Dutch language skills

In case of an application for admission to the bachelor's programme on the basis of a diploma issued outside the Netherlands and in case the faculty board has so decided, the applicant shall prove, to the satisfaction of the board, to possess the Dutch language skills needed to participate in the programme successfully (see the OER).

Chapter 4 Examinations

Article 4.1 Nature and shape of the examinations

4.1.1 Each examination comprises an investigation of the knowledge, understanding and the skills of the student, as well as a judgement to the results of this investigation.

4.1.2 Each examination is appropriate and serves solely to establish whether the candidate has acquired the knowledge, understanding and skills that are the predetermined aims and objectives of the component.

4.1.3 The questions and assignments of the examination exclusively relate to the subject matter made public earlier. The nature and scope of the subject matter will be made known in the main before the teaching preparing for the examination starts. The questions and assignments of the examination are spread as evenly as possible across the subject matter.

4.1.4 The questions and assignments are clear and unambiguous, and give sufficient clues as to how specific the answers should be. The duration of each examination session gives the candidate in fairness sufficient time to answer the questions and/or to complete the assignments.

4.1.5 One month before the set date at the latest, the examiner announces in what way the examination will be held, insofar this has not been laid down in the OER.

4.1.6 At the motivated request of the candidate, the examiner may allow that the examination is taken in a different manner than is laid down in the OER, for instance in case of a functional disorder. Decisions of the examiner may be appealed against with the board. The examiner and the board decide within five working days after the receipt of the request or the appeal, respectively.

4.1.7 The examiner makes sure that all requirements to be admitted to the examination have been fulfilled that have been laid down in the OER or follow from other acts and regulations.

Article 4.2 Examination dates

4.2.1 The dates that the written examinations will be conducted will be set and published by the board one month before the start of the academic year at the latest. These dates can be changed only in case of circumstances beyond the control of the board or with the consent of the degree programme commission.

4.2.2 Dates for oral examinations are set, if at all possible, by mutual agreement between the candidate and the examiner.

Article 4.3 Access to examinations

As a deviation from the rules laid down in the OER and at the motivated request of the candidate, the board may allow the candidate to sit an examination before he has participated in the preceding practical or has been exempted from participation. In that case, proof that the examination has been passed will only be issued once the candidate has participated in the practical or has been exempted from participation.

Article 4.4 Access to examinations of the postpropaedeutic phase

4.4.1 Without prejudice to the rules laid down in the OER, students are allowed, at their request, to take examinations for components of the second and third year of the programme before they have completed the examination for the first year.

4.4.2 A request as meant in Article 4.4.1 will only be considered if this is accompanied by a study plan in which it becomes clear which examinations the student plans to take and in which for the programme relevant extracurricular activities and by the board acknowledged side-activities the student plans to participate.

Article 4.5 Registration for examinations

4.5.1 No claim can be made on taking an examination of having it marked unless the student has registered for a written examination in time and in the way made public by the programme administration.

4.5.2 In special cases, the board may deviate from the rule laid down in section 4.5.1 concerning the deadline for registration and the way of registering.

Article 4.6 Withdrawal from examinations

4.6.1 During the period registration for a written examination is open, it is permitted to withdraw in the same way registration has taken place.

4.6.2 Withdrawal from a written examination after the registration deadline but prior to the beginning of the examination session, is only possible in case of personal circumstances, at the discretion of the board.

4.6.3 If after registration and without withdrawal the candidate does not sit the examination, the examination is assumed to have been taken and the result (set at 1) is determined.

Article 4.7 Conducting an examination

4.7.1 The examiner or examiners involved take care that (a) supervisor(s) are (is) appointed for a written examination who see to it that the examination passes duly.

4.7.2 At the request of or on behalf of the examiner, the candidate must identify him/herself properly.

4.7.3 Candidates will be allowed to enter the examination room until 30 minutes after the examination has started.

4.7.4 No candidate is allowed to leave the examination room during the first 30 minutes of the examination session.

4.7.5 Communication equipment, including cell phones, must be switched off during the examination. Other electronic devices may not be used without the consent of the examiner.

4.7.6 No candidate can terminate the examination less than one hour before the end of the examination session, unless the examiner determines otherwise.

4.7.7 The candidate is bound to follow the instructions by the board or the examiner published prior to the examination, as well as instructions given during and immediately after the examination session.

4.7.8 If a candidate does not follow one or more of the instructions as referred to in section 4.7.7, the examiner may exclude him from the examination. As a consequence of the exclusion, no examination result will be determined. Before the examiner decides to exclude a candidate, he is given the opportunity to be heard.

4.7.9 The examiner informs the board in writing and without delay of any measure taken in pursuance of sections 4.7.8.

Article 4.8 Oral examinations

4.8.1 Only one candidate at a time will be examined orally, unless otherwise determined in the OER.

4.8.2 The examination is public, unless the examiner determines otherwise in case the candidate motivates his/her objection.

4.8.3 The examination is attended by a second examiner, or is recorded on a sound recording medium; in the latter case, the recording is kept until the result of the final examination has been determined or the final deadline for appeal submissions has been passed.

Article 4.9 Academic fraud

4.9.1 In case of academic fraud during an examination, the board excludes the candidate from taking the examination concerned for a period of up to one year. The decision about the duration of the exclusion is taken as a result of the written report of the examiner or the supervisor about the observed or suspected fraud (see Article 7.12 of the Law).

4.9.2 In urgent cases, the examiner may decide to exclude the candidate on the basis of his own observation or an oral report by the supervisor. He sees to it that immediately after the examination a written report is drawn up, a copy of which is handed over to the candidate.

4.9.3 A consequence of exclusion is that the examination is considered not to be taken and will not be marked.

4.9.4 Depending on the nature and the severity of the offence, the board may also exclude the candidate from sitting other examinations to be indicated by the board for a period, at its discretion, of at most one year (see Article 7.12 of the Law).

4.9.5 The candidate is informed in writing and well-argued about exclusion.

4.9.6 The candidate may file a motivated request with the board to lift the exclusion. Before deciding upon such a request, the candidate is given the opportunity to be heard. The candidate may be assisted by a counsellor at that occasion.

Article 4.10 The result of the examination

4.10.1 In case the result of one and the same examination, whether or not at the same time, is assessed by more than one examiner, the board sees to it that those examiners use the same standards

4.10.2 The result of the examination is expressed as a number between 1 and 10, inclusive. The result will not be expressed as a number between 5 and 6.

4.10.3 The examination has been passed if the result is 6 or higher (see also appendix 2 of the rules and regulations).

4.10.4 As a deviation from the previous sections, the examiner may confine himself to deciding whether or not the candidate has fulfilled the examination requirements.

4.10.5 In case the result of one and the same examination is determined by two examiners, whether or not at the same time, the commission monitors that the examiners follow the same norms.

4.10.6 Written coursework is always assessed by two examiners, who will decide on the result by mutual agreement. If the examiners cannot reach an agreement, the chair of the board will decide (see appendix III of the OER).

4.10.7 If a candidate has passed an examination more than once, the highest mark awarded will be taken into account, if necessary.

Article 4.11 Period of validity of results

4.11.1 At the request of the candidate, the board, after having heard the examiner involved, will extend the period of validity of passed examinations laid down in the OER by one year, provided the objectives of the learning outcome of the component have not changed significantly.

4.11.2 Otherwise, the examiner involved decides whether the examination should be taken that may be considered to have taken the place of the examination passed earlier, or that it is sufficient to sit an additional examination.

4.11.3 Decisions of the examiner as referred to in 4.11.2 can be appealed against at the board.

Article 4.12 Evaluation

4.12.1 During the term laid down in the OER, the questions and assignments of the relevant examination are open for inspection, including, if possible, the standards applied to marking the examination. The questions and assignments may be inspected once in a place indicated by the board during ten minutes at most. Copying the questions and assignments in any way is not allowed.

4.12.2 The candidate is allowed to take the questions and assignments with him after the examination, unless decided otherwise by or on behalf of the board or if the nature of the questions and assignments makes that impossible.

4.12.3 In case ten or more candidates have taken the written examination the examiner organises a collective review session on a to be determined place and time.

4.12.4 After the examination, the candidate will receive a copy of his marked work at his motivated request.

Article 4.13 Exemption

4.13.1 A motivated request to be exempt from examinations or participating in practicals as referred to in the OER shall be filed by the candidate in writing with the board.

4.13.2 Within twenty working days after the request has been filed, the board takes a well-argued decision. If the board considers to deny the request, the candidate shall be given the opportunity to be heard. If the board has not taken a decision within the said term, the request will be considered granted.

Article 4.14 Quality Insurance of the Examinations

4.14.1 The commission judges randomly the validity, reliability and representativeness of the examinations. The result of the judgement will be discussed with the concerned examiner or examiners.

4.14.2 With the in 4.14.1 meant judgement the commission can ask for assistance of experts.

Article 4.15 Retention Periods

4.15.1 The in the frame of an examination made work will be retained for a period of at least two years..

4.15.2 The results of examinations will be retained for a period of at least thirty years.

4.15.3 The decisions of the commission as well as the results of the examinations and exam will be registered reliably. To the registered data only those have access that have been duly authorized by the commission.

Chapter 5 Final Examinations and Diplomas

Article 5.1 Taking of examinations

5.1.1 In case there are to be examinations of the programme or the propaedeutic phase of the programme are taken successfully the exam is taken.

5.1.2 Apart from the examinations of the components of the programme or the first year of the programme, in deviation of 5.1.1 the board conducts three final examinations to establish the knowledge, understanding and skills of the candidate (see appendix II & III of the OER).

Article 5.2 Approval of exam programme and parts

A request for the approval of an exam programme as meant in Article 7.3d of the law should be handed in to the board in written and motivated. The board decides within thirty working days after receiving the request. In case a decision is not made within this term, the board is considered to have granted the asked permission.

Article 5.3 Exclusion from the programme or parts thereof

5.3.1 If a student has demonstrated by his/her acts or utterances unsuitability for the practice of one or more of the professions for which the programme educates him/her, or for the practical preparation of the practice of these professions, then the board of examiners will give advice if asked to the board of directors about the refusal or ending of the registration of the concerned student for the programme.

5.3.2 In case the student, as meant in 5.3.1, is registered for a different programme and within that programme follows a specialisation that converges with the or in consideration of the practical preparation is closely related to the programme to which the registration in application of Article 7.42a First act if the law is ended, then the board of examiners will give advice if asked to the board of directors if the student can be allowed to follow the specialisation or other parts of that programme.

5.3.3 The commission gives advice as determined in 5.3.2 within ten working days after the date on which the advice was asked for.

Article 5.4 Compensation

As a deviation from Article 5.1 not all examinations have to be passed, on the condition that a maximum of two examinations are insufficient and that these are compensated by acquired results in another examinations (see also appendix I of these rules and regulations).

Article 5.5 Degree certificate

5.5.1 As proof that the examination has been passed, the board, after having been authorised by the Executive Board, issues a degree certificate. This certificate contains the data as referred to in Article 7.11 (2) of the Act.

5.5.2 For each programme one certificate is drawn up.

5.5.3 The certificate is drawn up in English and/or Dutch. The certificate shall be signed by the president of the board of examiners, on behalf of the board. In the absence of the president or when the president is unable to do so, one of the other members of the board shall sign the certificate.

5.5.4 The one that is entitled to the issuing of a certificate can in accordance with the board of directors determined rules and regulations ask the board of examiners not to so proceed.

5.5.5 The board attaches to a degree certificate for the successfully completed exam a supplement. For each degree certificate one supplement is drawn up.

5.5.6 The supplement is drawn up in Dutch and in English and meets the requirement for the European agreed upon standard format.

5.5.7 Any person who has passed more than one examination, but cannot be given a degree certificate as referred to in section 5.5.1, will receive upon request a statement summing up at least the examinations passed.

Article 5.6 Examination result

5.6.1 The board attaches its judgement on the achievement of the candidate to the result of the final examination. This judgment is based on the average of the marks awarded for the examinations, weighed according to the course load.

5.6.2 If the result is 8.5 or higher, the board confers the designation “cum laude” [with distinction] in certain very exceptional cases the designation “summa cum laude” can be given.

5.6.3 In special cases, the board may deviate from the rules laid down in 5.6.1 to the advantage of the student.

Article 5.7 Retention periods

The results of the examinations are public. The exam registers in which the results of the exams are mentioned are kept forever.

Chapter 6 The Binding Study Advice

Article 6.1 Creation of file

6.1.1 Not applicable.

6.1.2 Not applicable.

6.1.3 Not applicable.

Article 6.2 The advice

Not applicable.

Chapter 7 Complaints, Objections and Appeals

Article 7.1 Lodging

7.1.1 A student, a prospective student, a former student, an extraneous, a prospective extraneous or a former extraneous files a complaint and an appeal or objection as meant in Article 7.61, First section, of the law because of a taken decision by the board of examiners or one or more of the by the board appointed examiners or the lack of these at the faculty as meant in Article 7.59a, First section, of the law.

7.1.2 The term to file an appeal or objection in writing as meant in 7.1.1 is six weeks. .

Article 7.2 Treatment of complaints and objections

7.2.1 The commission makes within fifteen working days a decision as to the complaint or objection and makes this known to the faculty as meant in section 7.1.1.

7.2.2 In case the board of examiners considers rejecting the complaint or the objection then the commission will give the complainant or objector the opportunity to be heard.

7.2.3 In case immediate urgency demands it, the president of the board of examiners can take a preliminary provision on request of the filer of the complaint or objection.

Article 7.3 Treatment of appeals

7.3.1 Before treating the appeal the board of appeals for exams will send the written appeal to the board of examiners with an invitation to consult with all those concerned to determine wheter an

amicable settlement about the dispute can be found. The board of examiners makes known within three weeks to the board of appeal, by submitting the concerned evidence, the result of the consultation.

7.3.2 In case the examiner is member of the board of examiners he or she will not take part in the consultation.

7.3.3 In case the board of appeal determined the appeal justified, it annuls the decision entirely or partly. It can determine that again or, in case a decision is refused, still the case will be decided upon, or in the examination, the exam, the admission investigation, the supplementary investigation or any part thereof will be taken anew under the conditions set by the board of appeal. The board of examiners provides as far as necessary again in the case whilst taking into account the judgment of the board of appeal. The board of appeal can set a term for this in its judgment.

Chapter 8 Annual report

Article 8.1 Reporting

8.1.1 The board of examiners draws up a report annually of her activities. The board of examiners therefor provides a report to the faculty board.

8.1.2 The report satisfies the by the board determined standard format and includes at least the main decisions of the board of examiners as well as a description of the way the board has fulfilled its task regarding the Assurance of quality of the examinations as meant in Article 4.14.

Chapter 9 Final Provisions

Article 9.1 Special circumstances

9.1.1 In cases not covered by these rules and regulations, the board decides.

9.1.2 If in special cases full application of these rules and regulations would be obviously unfair, the board is authorised to decide otherwise.

Article 9.2 Amendments

In case amendments to these rules and regulations are implemented during an academic year, or if amendments have important consequences for those who were enrolled in the programme before, any damage to the interests of the students involved shall be avoided as much as possible.

Article 9.3 Entry into force

These rules and regulations will enter into force on 01-09-2010.

Appendices to the rules and regulations

Appendix I Methods of Assessment and Examination Formats

- Courses are graded, in accordance with the general grading scheme as used by the Leyden University available at the OIC "Onderwijs Informatie Centrum". On a scale from 1 to 10 the formal designation of the grades is as follows:

10	Outstanding
9	Excellent
8	Very good
7	Good
6	Pass
5 or less	Fail

- Grades shall be released at a maximum of four weeks after the assessment date or the date of submission of any written work unless the students are notified otherwise in writing by the Leyden Academy.
- Active participation in classes may, at the discretion of the course lecturer, qualify a student for a grade increase. The maximum grade increase given for class participation is 0.5.
- The student's average grade for the Programme is determined by a weighted average of the grades obtained for each of the courses on the basis of the number of ECTS credits of each course.
- After a course lecturer (examiner) has submitted a grade to the office manager/study secretary, the lecturer may change the grade only if it was incorrect as a result of an arithmetical, administrative, or other such 'mechanical' error. A grade may not be changed as a result of a re-evaluation of a student's work except by the Board of Examiners.
- Students are not permitted to contact by email or otherwise the lecturers with regard to the grading of the exam, unless the Academic Coordinator has informed the students that a particular lecturer is willing to answer queries from individual students.

Honours

- The Degree may be awarded with honours Cum Laude.
- For a Degree to be awarded with honours the following conditions need to be met cumulatively.
- The final average grade, cf. Article 5 of the courses must be at least 8.5
- The thesis must receive a grade of at least 8.5
- The student must not have failed any examination in the first attempt
- The Degree requirements courses and thesis must be fulfilled within the normal duration of studies, as determined in Article 3 above.
- Additional conditions may be imposed by each relevant Programme. Students shall be notified prior to or at the start of the Programme and in print or in electronic format by the relevant Programme of any such conditions.

Attendance

- Attendance at all lectures is mandatory. In the event a student is absent for twenty percent of the lectures per course, the student may be denied to take the examination, including the retake, for the course.

In this case the student will be notified by the Leyden Academy that he/she has failed the course and will need to retake the entire course in the following academic year.

- If the number of lectures of a course is equal to or less than four, the student may not be absent for more than one class.
- In special circumstances, the Board of Examiners may decide, in cases of non-attendance, cf. Articles 4.6.17 that the student concerned may take the exam.

Appendix II Misconduct, Disputes and Appeals

Misconduct

- a. Misconduct by a student may result in the student receiving failing grade for a particular course or in the expulsion of the student from the Programme, cf. Article 5.7.
- b. Misconduct includes, *inter alia*:
 - Cheating and collusion.
 - Plagiarism i.e., the reproducing and submitting for any assessment the work of another person. Whether in whole or in part and with or without the knowledge of the other person, without proper attribution to the other person.
 - The submission of any work already submitted for assessment as part of another course within the Programme or at any other university, college or school.
 - Acting, or assisting another person to act dishonestly in connection with any form of assessment.
 - Acting disorderly, whether or not under the influence of alcohol and/or abusive substances, in or around the Leyden Academy.
 - Intimidating or threatening, in any form, fellow students, administrative or academic staff.

Disputes

- Any dispute concerning the assessment of course work shall be settled by the Board of Examiners of the relevant Programme.
- If the dispute cannot be resolved, the student may submit a complaint to the Board of Appeal of Exams, whose decision shall be final.

Appeals

Students can direct appeals against decisions of the board of examiners to the Board of Appeal of Exams of the Leiden University (*Centrale Examencommissie at the College van Beroep voor Examens van de Universiteit*).

Procedure of Appeal

- a. A student may submit a complaint to the Board of Appeal of Exams from the beginning of the student's registration as a student until two months after the student has ceased to be registered.
- b. At the discretion of the Board of Appeal of Exams, an appeal may be made heard in person or in writing.
- c. The Board of Appeal of Exams, prior to and when conducting an appeal hearing, may investigate the matter at stake in such manner as it judges fair and lawful.
- d. At an appeal hearing, the student may:
 - appear in person, with or without the assistance of another person; or
 - be represented, whether or not the student is present, by another person;
 - may present, or have presented on their behalf, evidence in support of their case.

- When a student does not appear, either in person or by a representative, at an appeal hearing on the day, and at the time and place agreed upon, the Board of Appeal of Exams may exercise its powers in the absence of the student.
- e. After considering any evidence and representation presented by or on behalf of the student and the relevant Programme at the appeal hearing, the Board of Appeal of Exams must:
- confirm, modify, or set aside the decision of the Board of Examiners at the hearing;
 - confirm or set aside any recommendation that the student has failed a course;
 - confirm or set aside any written reprimand given to the student;
 - confirm, modify, or set aside any existing order for the suspension or termination of enrolment of the student.
- f. The Board of Appeals shall provide written notice to the student of the decision made at the appeal hearing to confirm, modify, or set aside any decision, reprimand or order made and also shall, in that notice, clarify the reasons for its decision.
- g. The decision of the Board of Appeals shall be communicated to the student within one month after the meeting of the Board of Appeals.

A decision of the Board of Appeals on the appeal is final.

Appendix III Annual Report Format

Report of the board of examiners of the programme(s) ... about the academic year

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Chapter 2 The board and the examiners

Composition of the board

Appointed examiners

Chapter 3 Assurance of quality

Judgment and guarding the quality of the examinations

Measures of the board to improve the quality

Educating the members of the board and of the examiners

Chapter 4 The examinations [optional]

Provided exemptions of the taken examinations

Provided exemptions of the participation to practical assignments

Comments in regard to examinations

Chapter 5 The examinations [optional]

Exam results, granted designations

Comments in regard to the examinations

Chapter 6 Quantitative data [optional]